



DCN 13645

OFFICE OF THE SECRETARY OF DEFENSE  
1950 DEFENSE PENTAGON  
WASHINGTON, DC 20301-1950

ADMINISTRATION AND  
MANAGEMENT

May 20, 2005

MEMORANDUM FOR MAJOR DANIEL J. COWHIG, U.S. ARMY  
DESIGNATED FEDERAL OFFICER  
DEFENSE BASE CLOSURE AND REALIGNMENT COMMISSION

SUBJECT: Exception to Policy – DFO Attendance at Committee and Subcommittee Meetings

Due to the Defense Base Closure and Realignment Commission's aggressive schedule and the statutory time constraints that the Commission must operate under, your request for an exception to the policy pertaining to the DFO's attendance at Committee and Subcommittee Meetings is approved.

You may use the two individuals identified in your May 19, 2005 e-mail to fulfill all your Committee and Subcommittee Meeting responsibilities, except for approving the agenda for all Committee and Subcommittee Meetings. As the appointed DFO for the Commission you will still have to approve in advance the agenda for all Meetings.



Frank M. Wilson  
Committee Management Officer  
for the Department of Defense





ADMINISTRATION AND  
MANAGEMENT

OFFICE OF THE SECRETARY OF DEFENSE  
1950 DEFENSE PENTAGON  
WASHINGTON, DC 20301-1950

18 APR 2005


MEMORANDUM FOR MR. Carmen C. Battaglia

SUBJECT: Appointment of Designated Federal Officer (DFO) to the Defense Base Closure and Realignment Commission (BRAC 05)

In accordance with the provisions of Sections 10(e) and 10(f) of the Federal Advisory Committee Act, Public Law 92-463 (5 USC App II, 1982), you are hereby appointed as the Designated Federal Officer (DFO) for the Defense Base Closure and Realignment Commission (BRAC 05).

In your capacity as the DFO, you will:

- Call, attend and adjourn committee meetings;
- Approve agenda;
- Maintain required records on costs and membership;
- Ensure efficient operations;
- Maintain records for availability to the public; and
- Provide copies of committee reports to the Library of Congress

  
Howard G. Becker  
Deputy Director

**Sarkar, Rumu, CIV, WSO-BRAC**

---

**From:** Carnevale, Diane, CIV, WSO-BRAC  
**Sent:** Tuesday, November 29, 2005 12:55 PM  
**To:** Sarkar, Rumu, CIV, WSO-BRAC  
**Subject:** RE: Annual Comprehensive Review

Rumu,

I have perused over the SECDEF requirement to all DFO's for mandatory completion by 18 December. We have already missed the 1 November internal deadline - do you know why Dan refused to provide information earlier on? Why didn't David Hague ensure his personal accountability? I need some more background before I put myself or Madga on the line, as we are not DFOs ourselves.

I am willing to help, but will inevitably have to brief Charlie on this delinquent requirement - there are many unanswered questions within the body of the report that I will have to figure out, point by point, with Jim Freeman. I don't want my name on a late report to SECDEF. I also don't understand the background/dynamics between Dan and Jim from the earlier days of the BRAC. Maybe you can provide some insight!

Diane

---

**From:** Sarkar, Rumu, CIV, WSO-BRAC  
**Sent:** Tuesday, November 29, 2005 12:37 PM  
**To:** Carnevale, Diane, CIV, WSO-BRAC  
**Cc:** Angulo, Magda, CIV, WSO-BRAC; Freeman, James, CTR, WHS/APSD  
**Subject:** FW: Annual Comprehensive Review  
**Importance:** High

Hi Diane: Magda informs me that you will be working on this action item to retrieve financial information from DFAS to input (through Jim Freeman) into the faca database. I am forwarding his original message to you, and please let me know if you need any help from me. I am sure that Magda will fill you in on the details of what is required. It is my understanding that the DFAS contact for the BRAC is Kellie Brown ([kellie.brown@dfas.mil](mailto:kellie.brown@dfas.mil) or 850-473-6032), although Magda may have been in touch with someone else.

Thanks! Rumu

Rumu Sarkar  
General Counsel  
2005 Defense Base Closure and Realignment Commission  
2521 South Clark Street, Suite 600, Room 600-18  
Arlington, VA 22202-3920  
Tel: (703) 699-2973  
Cell: (703) 901-7843  
Fax: (703) 699-2735

---

**From:** Freeman, James, CTR, WHS/APSD  
**Sent:** Wednesday, November 02, 2005 4:22 PM  
**To:** Hague, David, CIV, WSO-BRAC  
**Cc:** Sarkar, Rumu, CIV, WSO-BRAC

11/30/2005

**Subject:** Annual Comprehensive Review

**Importance:** High

Sir,

On September 19, 2005 Frank Wilson, as the Committee Management Officer for the Department of Defense, advised the Designate Federal Officers for all DoD-supported Federal advisory committees that the Annual Comprehensive Report was to be submitted for each committee' no later than November 1, 2005 (Attached).

Since the Annual Comprehensive Report for the Defense Base Closure and Realignment Commission was not completed prior to Major Cowhig's departure from the Commission our office needs to know when you or the Commission staff will comply with the statutory requirement for this Report. Completing the Report would have been simple if the FACA Database had been maintained throughout the Commission's existence, but unfortunately Major Cowhig made no updates to the Database since June 9, 2005.

For your information, the FACA Database is the Government's official repository of information on Federal advisory committees covered by the Federal Advisory Committee Act of 1972, as amended. Furthermore, it is the official source of information for the Congress, OMB and the GAO.

Your attention to this matter at the earliest opportunity would be greatly appreciated.

VR,

Jim Freeman

11/30/2005